

**PLEASE ADVISE CLERK IF YOU HAVE CHANGED YOUR
NAME PREVIOUSLY**

**INSTRUCTIONS
FOR CHANGE OF NAME
(ADULTS ONLY)**

Complete forms (Information Form and Petition) in BLACK INK ONLY. Do not mark thru or use liquid paper on the forms.

Each area marked PETITIONER refers to your PRESENT LEGAL NAME.

Be sure to sign your PRESENT LEGAL NAME as PETITIONER and have the same signature notarized. USE FULL NAMES. NO INITIALS.

Bring proof of residence, proof of your current name, copy of drivers license, (picture I.D. is required), a copy of birth certificate and show why you are requesting your name change.

Bring the completed, signed, notarized forms into this office along with \$37.00 CASH, CHECK or CREDIT/DEBIT for the filing fee. A processing fee of 3% is applied to CREDIT/DEBIT transactions. If you wish to mail the forms please remit a check in the amount of \$37.00 made payable to the Judge of Probate.

Be sure to give your PHYSICAL ADDRESS. No Post Office Boxes.

**HAVE YOUR PAPERS NOTARIZED BEFORE RETURNING THEM TO THIS
OFFICE. WE DO NOT PROVIDE NOTARY SERVICES IN THIS OFFICE.**

**Madison County Probate Judge's Office
100 North Side Square
Huntsville, AL 35801**

STATE OF ALABAMA
MADISON COUNTY

PROBATE COURT
CASE NO. _____

PETITION FOR CHANGE OF NAME

TO THE HONORABLE TOMMY RAGLAND, JUDGE OF PROBATE:

NOW COMES, _____, whose date of birth is _____ whose Driver's License/Non-Driver's License ID number is _____ from the State of _____ and respectfully shows to the Court that he/she is over the age of nineteen years and is a **bona fide resident of Madison County, State of Alabama;**

WHEREFORE, in pursuance of the provisions of the Statutes of Alabama, the petitioner files this declaration in writing, signed by him/her, requesting his/her name be changed as follows: (Choose one)

1) (Legal Name on Birth Certificate) **FROM** _____ **TO** _____, due to the following reason: _____;

OR:

2) (Married Name) **FROM** _____ **TO** _____, due to the following reason: _____;

OR:

3) (Other Reason) **FROM** _____ **TO** _____, due to the following reason: _____.

Your petitioner further states:

That a true and correct copy of my birth certificate has been filed along with this petition;
That he/she has never been convicted as a Criminal Sex Offender, as provided by Act 98-489;
That he/she is not currently a party to any judicial proceeding in any court in any jurisdiction;
That he/she is not currently a defendant to any criminal charge;
That he/she is not attempting to avoid payment of any debt or judgment of debt;
That he/she is not attempting to commit fraud in any manner whatsoever;
That he/she has never been convicted of any felony or crime involving moral turpitude;
That he/she is subject to a criminal background check;

Your petitioner prays that the Court will make such order in the premises as may be proper to change his/her name as prayed.

I, the undersigned authority, a Notary Public, in and for said County in said State, hereby certify that said petitioner, whose name is signed to the foregoing instrument, and who is known to me, acknowledged before me on this day, that being informed of the contents of said petition, that he/she executed the same voluntarily on the day the same bears date.

DATED: _____

NOTARY PUBLIC

PETITIONER

ADDRESS: _____

Home Phone No. (256) _____

Work Phone No. (256) _____

I _____ authorize the Madison
County Sheriff's Department to release my criminal background information to
Madison County Probate Court.

Print Name

PROBATE

Any other names that you have used (maiden, married)

Name after legal name change (in full)

Date of Birth

Social Security Number

Applicant Signature

Date

DO NOT WRITE BELOW THIS LINE

History of Criminal Activities:

Date

Offense

Agency

Signature/Title

Date

NOT VALID AFTER THIRTY (30) DAYS